



## Thammasat University Notification

on

### Opening for Application of Doctoral Scholarship for Research Academic Year 2023

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Pursuant to Thammasat University Regulation on Establishment and Management of Thammasat University Graduate Studies Fund, B.E. 2564, prescribing objectives No. 5 (1) for the use of funds in theses and independent studies suited for publication in academic journals or for presentation at academic conferences with proceedings, it is deemed appropriate to issue the Notification on Doctoral Scholarship for Research as follows.

1. **Number of scholarships** no more than 60 scholarships
2. **Scholarship amount** consists of the following expenses
  - 2.1 Monthly expense of 15,000 Baht paid in 6-month disbursements
  - 2.2 Travel expenses for one trip of academic paper presentation in a foreign country paid in a lump sum of 30,000 Baht
3. **Scholarship duration**
  - 3.1 For doctoral students accepted with a Master's Degree, no more than 3 academic years or 6 consecutive semesters
  - 3.2 For doctoral students accepted with a Bachelor's Degree, no more than 4 academic years or 8 consecutive semesters
4. **Qualifications of applicants**
  - 4.1 The applicant must be a Thammasat University doctoral student no more than 40 years of age on the closing day of application.
  - 4.2 The applicant must be selected by his thesis advisor through the advisor's discretion.
  - 4.3 The applicant for the Doctoral Scholarship for Research must not be a recipient of a scholarship, teaching assistant scholarship or any other research scholarship such as the graduate student research scholarship, research scholarship, NSTDA scholarship,

Kanchanapisek Doctoral Scholarship (RGJ), or scholarships specified by faculties/offices except the Internationalization and Education Research Promotion Scholarship (full scholarship) under the supervision of the Thammasat University Academic Office.

4.4 The applicant must be able to engage in full time research with his main advisor according to plan throughout the scholarship period. In case the applicant is employed, he must present a confirmation letter from his employer specifying that he has permission for study leave of absence and can engage in full time research throughout the period of his doctoral scholarship.

#### **5. Qualifications of applicant's academic advisor**

5.1 The advisor must have all the qualifications of a doctoral thesis advisor in the program from which the applicant applies for scholarship.

5.2 At one time, an advisor can take no more than 5 advisees eligible to apply for this scholarship, including advisees having received the scholarship from previous academic years.

5.3 The advisor must reside in Thailand and have sufficient time to advise his student.

5.4 The advisor must be highly experienced in research and have enough expertise in the thesis subject matter to properly provide research advice and recommendations to the student, taking into account the following considerations by field of study.

5.4.1 Advisors in the Science and Technology and Health Sciences fields should conduct continuous research, in particular in the past 5 years, and must be a published scholar in international journals indexed in Scopus/ Web of Science or have other forms of accepted academic work considered on a case-by-case basis such as inventions having filed for patents or petty patents or awards, etc., excluding work done as part of graduate study. The points of consideration include:

(a) Number of works published or filed for patents or petty patents or receiving awards

(b) Role and participation in research and writing of research paper (status of corresponding author has bearing)

5.4.2 Advisors in the Social Science and Humanities fields should regularly conduct research and must have published work in one or more of the following formats.

(a) Research work published in accepted international journals indexed in databases approved by the Office of the Higher Education Commission

(b) Research work published at least at national level and indexed in the TCI database or published in journals approved by the Office of the Higher Education Commission.

(c) Other forms of academic work accepted by the Office of the Higher Education Commission, considered on a case-by-case basis, such as creative work in literature, architecture, music, performing arts, etc.

Thammasat University will not take into account research conducted as part of a study program in pursuit of a diploma/certificate.

#### **6. Scholarship selection criteria**

6.1 The eligible student applicant and advisor must have all the qualifications set out in the Notification.

6.2 The eligible student applicant and advisor must present a research proposal covering the following topics for consideration by the graduate scholarship committee.

6.2.1 Background and rationale of the problem

6.2.2 Survey of related research

6.2.3 Expected novelty and benefits of the research

6.2.4 Research objective

6.2.5 Research plan

6.2.6 Name of journal expected to publish the research

The consideration will give weight to the appended thesis topic and proposal which must consist of content as prescribed by the university. In addition, the university will give weight to research success opportunity, benefit, and novelty.

6.3 In scholarship consideration, weight will be given to clarity of co-operation between Thai and foreign advisors (if any).

6.4 Regarding the availability of support factors for the pursuit of international standard research, the university expects the applicant to receive other research support from other research funding agencies on topics corresponding to the student's thesis topic, and that the student can use equipment and supplies from those programs in his research.

6.5 Students having been in the doctoral program for more than 2 years will receive last priority.

## **7. Conditions of scholarship**

7.1 The eligible student applicant and advisor must apply for the scholarship together. The student is entitled to apply for only 1 scholarship at a time and must submit a thesis research plan corresponding to the scholarship timeframe.

7.2 The eligible student applicant and advisor must submit one set of documents comprising a complete report, the thesis, the academic journal published work taken from research which is part of the thesis according to the scholarship Notification, along with the final progress report to disburse the last payment, in compliance with the following criteria.

7.2.1 The closing criteria for Science and Technology and Health Sciences fields are that the eligible student applicant must have at least one published research or acceptance for publication from an international academic journal indexed in Scopus/Web of Science.

7.2.2 The closing criteria for the Social Science and Humanities fields are that the eligible student applicant must have at least one published research or acceptance for publication in an academic journal at least at national level indexed in the TCI group 1 database or a journal approved by the Office of the Higher Education Commission.

7.2.3 The publication of research in 7.2.1 or 7.2.2 must bear the name of the eligible student applicant as the first name or as the main researcher and bear the name of the main research advisor. Thammasat University must be indicated as the original affiliation.

7.3 In case of thesis topic change, the eligible student applicant must notify the Research Division for consideration and submit a thesis research plan approved by the advisor and endorsed by the faculty/office/institute.

7.4 Research presentation at academic conferences with proceedings bearing the name of the eligible student applicant as the first name or as the main researcher cannot be used as a condition for final scholarship disbursement.

## **8. Application process**

8.1 The student applicant must receive approval from his main advisor and submit an application in conjunction with the advisor. The application form and research proposal must be submitted through the Graduate Office or Vice Dean/Director in charge of graduate studies or through the research component of the program's affiliated agency. The Dean/Director must then submit the application to the Research Division.

8.2 The graduate scholarship committee will set the criteria for awarding scholarships within the yearly allotted budget and according to the number of scholarships received from the university. It will also set the criteria for progress review of the eligible student for approval of disbursement or termination of scholarship.

8.3 After the graduate scholarship committee has considered the scholarships, it will submit the result to the Research Division for further notification of eligible persons.

8.4 The graduate scholarship committee decision is final.

## **9. Disbursement of scholarship to recipient**

9.1 The eligible student will receive a monthly expense of 15,000 Baht within 2 months of the semester closing. This payment will be disbursed by the Research Division in installments, each covering payment for a 6-month period, once the student submits his progress report for the semester through the graduate program and Dean/Director to the Research Division for disbursement approval. If request for disbursement is not made within the set timeframe, it is deemed the student does not wish to receive his scholarship for that semester (applicable to semesters 1 – 5 or 1 – 7, whichever the case may be).

9.2 The university will disburse the scholarship for each semester directly to the eligible recipient only after receiving the documents in 9.1.

9.3 The university will disburse funds for the last installment of the scholarship period (semester 6 or 8, whichever the case may be) to the eligible recipient only after receiving the final progress report, the full report, the thesis, and the journal published research paper based on research which is part of the thesis according to the scholarship notification criteria set in 7.2.

9.4 The university will disburse travel expenses for academic presentation in a foreign country only after the eligible recipient has submitted proof of travel within 2 months of his return from the academic presentation trip. Documents to be submitted are air ticket receipts, boarding passes, etc. and documents clearly indicating the eligible recipient's academic work has been presented or publicized in a foreign country.

**10. Suspension of scholarship for the eligible recipient takes place in the following cases.**

10.1 Termination of Thammasat University student status

10.2 Leave of absence from study. The scholarship is suspended only for the semester of leave.

10.3 Disciplinary sanction

10.4 Receipt of another scholarship or not wanting to receive this scholarship

10.5 Failure to submit a thesis research progress report within 2 months of the semester closing. The scholarship will be suspended for that semester.

10.6 Having a GPA below 3.25, excluding eligible recipients not registered for Study

10.7 Ending of study time according to curriculum

10.8 The academic advisor responsible for the project deems appropriate to discontinue the scholarship or the graduate scholarship committee deems appropriate to discontinue the scholarship.

10.9 The graduate scholarship committee deems appropriate to suspend the scholarship for reasons other than indicated above.

## 11. Application process

11.1 Interested persons may obtain application forms from his Faculty/Office from now onwards and can download the form at <http://research.tu.ac.th>

11.2 Applicants must prepare 1 set of documents according to the list below and follow the procedure in 8.1.

11.2.1 Checklist for scholarship application documents

11.2.2 Application form for student

11.2.3 Application form for advisor

11.2.4 Comment form for advisor and Dean/Graduate Director/Program Director

11.2.5 A copy of doctoral student ID card

11.2.6 A copy of national ID card or passport

11.2.7 Student transcript for undergraduate, master's, and doctoral levels

11.2.8 Topic and outline for research thesis

11.2.9 Documents showing publication of student's work

11.2.10 Documents showing publication of advisor's work

11.3 The relevant office will forward the scholarship application to the Research Promotion and Publication Office, Research Administration Division, 2<sup>nd</sup> floor Rector's Office Building, Rangsit Center, tel. 0 2564 4441 to 78 ext. 1819. Applications may be sent from now until 31 May 2023. After this time, the Research Division will no longer accept documents sent

by the offices. It is expected that the names of eligible recipients will be announced approximately in August 2023.

In case criteria other than indicated in this Notification or other than specified by the Graduate Scholarship Committee is applied, the Rector or relevant Vice Rector will decide and take charge as deemed appropriate. Their decision will be final.

Given on 17 October 2022



(Professor Dr. Siriwan Suebnukarn)

Vice Rector for Research and Innovation

Acting on behalf of the Rector

