

(Unofficial Translation)



Thammasat University Notification  
on  
Doctoral Research Scholarship B.E. 2566

.....

Pursuant to Thammasat University having instituted the Thammasat University Regulations on the Establishment and Management of the Thammasat University Graduate Studies Fund, B.E. 2564, to be used for theses and independent studies qualified for publication in academic journals or academic publications, or for presentation in academic conferences with proceedings, and to provide support for graduate students, Thammasat University hereby announces the Notification on Doctoral Research Scholarship.

Empowered by Section 39 of the Thammasat University Act, B.E. 2558, and article 4 of the Thammasat University Regulation on the Establishment and Management of the Thammasat University Graduate Studies Fund, B.E. 2564, the Rector, with approval from the Graduate Studies Fund Management Committee at its 1/2023 meeting held 1 November 2023, makes the following notification:

1. This notification shall be called the “Thammasat University Notification on Doctoral Research Scholarship, B.E. 2566”.
2. This Notification shall come into force the day after it is notified.
3. In this Notification,  
“scholarship” means doctoral research scholarship.
4. The number of scholarships for various offices shall be allocated by the university.
5. The scholarship amount shall consist of the following expenses:
  - 5.1 A monthly allowance of 15,000 Baht, disbursed at six-month intervals
  - 5.2 A lump sum of 30,000 Baht travel expenses for one trip to make academic presentations abroad.

## 6. Scholarship duration

6.1 For students in doctoral programs accepting master's degree holders, no more than 3 academic years or 6 consecutive semesters.

6.2 For students in doctoral programs accepting bachelor's degree holders, no more than 4 academic years or 8 consecutive semesters.

## 7. Qualifications of Applicants

7.1 Applicants qualified for this scholarship must not be receiving teaching assistant or other research scholarships such as graduate student scholarship, research support scholarship, the NSTDA scholarship, the Royal Golder Jubilee Ph. D scholarship (RGJ), or scholarships specified by the faculty/office, except the Research Scholarship for Internationalization and Education (full scholarship) supervised by the Thammasat University Academic Management Division, throughout the scholarship period.

7.2 The applicant shall be capable of conducting full time research with his main advisor, according to plan throughout the scholarship period. In case the applicant is employed, he shall submit a letter from his workplace stating permission for him to take study leave and engage in full time research throughout the scholarship period.

## 8. Qualifications of Applicant's Advisor

8.1 The advisor shall possess all the qualifications of a thesis advisor in the applicant's program of study.

8.2 At one time, an advisor shall have no more than 5 advisees seeking this scholarship, including advisees who have been awarded the scholarship from previous academic years who are still in the program.

8.3 The advisor shall reside in Thailand and have sufficient time to advise the student.

8.4 The advisor shall be highly experienced in research and shall possess enough expertise in the thesis topic to provide sound advice and recommendations to the student. The following conditions shall apply to the below fields:

8.4.1 For the science and technology field and the health sciences field, the advisor should have engaged in continuous research, especially during the past 5 years, and shall have the following works:

- (1) Research published in Scopus/Web of Science indexed journals or
- (2) Inventions receiving patents or mini patents or

(3) Other academic work accepted at international level, considered on a case-by-case basis, i.e., innovative inventions receiving international awards, etc.

8.4.2 For the social science and humanities fields, the advisor should have engaged in continuous research, especially during the past 5 years, and shall have the following works:

(1) Research published in journals accepted by international databases approved by the Higher Education Commission or

(2) Research published in journals listed in the Thai-Journal Citation Index (TCI) or journals approved by the Higher Education Commission or

(3) Other academic work accepted by the Higher Education Commission, considered on a case-by-case basis, i.e., creative works in literature, architecture, music, performing arts, etc.

Works under 8.4 shall be considered according to the following criteria:

(1) Number of works published, patented, or receiving mini patents, or awards

(2) Role and participation in the work.

Such consideration shall not include any research conducted as part of a diploma/certificate study program.

## 9. Scholarship Awarding Procedures

9.1 The Graduate Study Fund Management Committee shall fix the criteria and number of scholarships to be allotted to each section to select qualified persons under an annually allotted sum.

9.2 The office shall open scholarship applications where the applicant shall submit his scholarship application along with his application to become a student.

9.3 When the applicant has passed the selection and become a doctoral student, the graduate studies or research committee of the program office shall select students qualified for the scholarship according to the scholarship quota allotted by the university.

9.4 The office shall submit the names of students qualified to receive the scholarship and the names of their advisors to the Research and Innovation Department to publish as university notification.

9.5 The Graduate Study Fund Management Committee decision is final.

## 10. Conditions for Receiving the Scholarship

10.1 A student shall be eligible for 1 scholarship at a time.

10.2 The advisor and student receiving the scholarship shall submit a copy of the full report, thesis, journal published research article, research constituting part of the thesis according to the scholarship notification, and the final progress report for final disbursement of the scholarship according to the following criteria:

(1) For science and technology, and health sciences fields, the conditions to fulfill in this program are the student eligible for the scholarship shall have at least one published work or acceptance for publication in a Scopus/Web of Science indexed journal.

(2) For social science and humanities fields, the conditions to fulfill in this program are the student eligible for the scholarship shall have at least one published work or acceptance for publication in an academic journal at least at national level and listed in the TCI1 database, or a journal approved by the Higher Education Commission.

(3) In publishing research according to 10.2(1) or 10.2(2), the name of the student eligible for the scholarship shall appear as first author or as main researcher, and the name of the main advisor shall appear in the publication. The research shall be published indicating Thammasat University as the agency of affiliation.

(4) The case of the research being publicized in an academic conference with proceedings with the name of the student eligible for scholarship appearing as first author or as the main researcher shall not be used to fulfill requirements for the final scholarship disbursement.

10.3 In case of thesis topic change, the student eligible for scholarship shall notify the research department with approval from his advisor, and with approval from the faculty/office/institute.

## 11. Scholarship Disbursement to Eligible Persons

11.1 The recipient student shall receive a monthly allowance of 15,000 Baht disbursed by the university at 6-month-intervals when he has submitted his progress report for each semester within 2 months of the semester end. The submission shall be made through the graduate office and dean/director to the research department for disbursement. If he fails to make the submission within the set time, it shall be deemed he does not wish to receive the scholarship for that semester (only for semesters 1 - 5 or 1 - 7 as the case may be).

11.2 The university shall disburse payment for the final phase of the scholarship (semester 6 or 8 as the case may be) only after it has received a copy of the final progress report, the final report, the thesis, journal published work arising from research conducted as part of the thesis according to the scholarship notification and in compliance with the criteria set forth in 10.2.

In case the scholarship recipient is unable to submit the final report according to the set time, he shall file a request for time extension through the graduate studies program and the dean/director to the research and innovation department.

11.3 The university shall disburse travel expenses for academic presentation abroad within 2 months only after the person eligible for scholarship has submitted the following evidence upon returning from the academic presentation trip: air fare receipt, boarding pass, and documents clearly indicating that the academic work of the person eligible for scholarship has been publicized abroad.

11.4 The university shall disburse scholarship payment according to 11.1 – 11.3 directly to the person eligible for scholarship or to the office having made advance payments to the student once the university receives documents specified in 11.1 – 11.3.

In case the office has made advance payment, and the student fails to submit documents in 11.1 – 11.3 or the person eligible for scholarship in 12, the office shall be responsible for such payment.

12. On the part of the person eligible for scholarship, the scholarship shall be terminated in the following cases:

12.1 Termination of status as Thammasat University student

12.2 Receiving disciplinary punishment

12.3 Applying for other scholarships or not wishing to receive this scholarship further

12.4 End of program study time

12.5 The advisor responsible for the program deems it appropriate to terminate further scholarship or the committee responsible for graduate studies or research of the affiliated office considers it inappropriate to continue the scholarship.

12.6 In the following cases of cancellation of semester specific scholarship, the student eligible for the scholarship shall not be eligible for scholarship payment of that semester and the scholarship period shall not be extended.

- (1) Leave of study
- (2) Receiving a semester grade point average below 3.25, except for persons eligible for scholarship studying in a program where there is no course registration
- (3) Failing to submit thesis progress reports within 2 months of the semester end

12.7 The graduate studies fund management committee considers it appropriate to terminate the scholarship in cases other than mentioned above.

### 13. Applying for the Scholarship

13.1 Interested persons may submit applications at their faculties/offices.

13.2 The offices shall consider eligible persons and submit their names along with their advisors' names and attach the following documents:

- (1) Copy of eligible person's national identification card or passport or document issued by the government
- (2) Document indicating publication of advisor's academic work according to 8.4

The documents shall be sent to the research promotion and publication section of the research management division to be verified and included in a university notification.

In case of considerations outside the criteria and conditions specified in this notification or outside the criteria specified by the Graduate Studies Fund Management Committee, the Rector or relevant Vice Rector shall take charge and be empowered to act as appropriate. The decision of the Rector or relevant Vice Rector shall be final.

Given on 8 December 2023

G. Will  
(Associate Professor Gasinee Witooncharat)  
Rector

